



the dpsa

Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

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TO HEADS OF ALL NATIONAL DEPARTMENTS, PROVINCIAL DEPARTMENTS, AND GOVERNMENT COMPONENTS

DPSA CIRCULAR NO. 58 OF 2024

MONITORING COMPLIANCE TO DPSA'S DETERMINATION AND DIRECTIVE ON THE IMPLEMENTATION OF KNOWLEDGE AND DATA MANAGEMENT IN THE PUBLIC SERVICE

The above matter herein refers.

1. In March 2024 the Minister for the Public Service and Administration (MPSA) approved the Determination and Directive on the implementation of knowledge and data management in the public service. The Director General (DG) of the Department of Public Service and Administration (DPSA) issued circular 08 of 2024 to Heads of all National Departments, Provincial Departments and Government Components for departments to adhere to the Determination and Directive, in accordance with sections 3(1)(f) and (g) of the Public Service Act, 1994.
2. The DPSA consulted the departments on the monitoring and evaluation plan utilizing online sessions, as well providing implementation support to departments in order to meet the requirements of the determination and directive
3. All departments will be allocated 12 months to implement the determination and directive from the date of issue. Consequently, the DPSA must oversee and ensure compliance.
4. The compliance monitoring process will be as follows:

	PERIOD	ACTIVITY	ROLE PLAYER
1	01 May 2025 -31 July 2025	Pre-assessment phase	DPSA
2	01 August 2025 – 30 October 2025	Submission of data by all departments on the online platform	All Departments
3	01 February 2026 -31 March 2026	Moderation, Reporting Phase and publishing phase	DPSA & All Departments
4	01 April 2026	Post assessment support phase	DPSA

5. The compliance monitoring plan is attached to guide the departments on the key performance areas assessed for each determination and directive. **(Annexure B).**
6. Departments will be required to submit a compliance checklist accompanied by a remedial plan if some of the performance indicators have not been achieved, see **Annexure C**. The checklist and remedial plan shall be signed off by the HOD prior to submission. After gathering the data, the eGSIM branch will analyze it to evaluate the levels of compliance and the directives' impact on departmental operations.
7. The DPSA will host a session to capacitate the départements on the check list as well as the online compliance portal within 2024-2025 financial year.
8. Departments will be notified on the date of the workshop.
9. For enquires kindly contact Ms. Vuyokazi Jezile on (012) 336 1214 / 082 569 3722 / Vuyokazi.Jezile@dpsa.gov.za, or Ms Sebenzile Zibani on (012) 336 11033/0732651587/ Sebenzile.Zibani@dpsa.gov.za.



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